

Umpire Duties
Ballwin Athletic Association Website: www.baapark.org

1. THIS IS A JOB!!!
2. If you cannot umpire a game that you have signed up for, **It is your responsibility to find a replacement.** Your replacement must be your rank or higher (lowest being 8R/highest High School.)
3. On time is at least 30 minutes prior to first game.
4. "CHECK IN" with the Supervisor "right away"
Also, "CHECK OUT" with Supervisor before you leave.
5. Dress in appropriate umpire attire: *BAA Umpire shirt (tucked in) and hat, black athletic shoes, blue or black pants or shorts if you don't have gray, belt. NO KHAKIS or Athletic shorts or pants.*
6. Find your partner; Determine who will do plate/field.
7. Be on the field calling ground rules five to ten (5 - 10) minutes before game time.
8. Try to arrive and leave the field with your partner.
9. Absolutely No Use of Cell Phones Is Permitted On The Field (Except as a time piece)
10. Put your equipment back where it belongs when you are finished. Please pick up any trash.
11. BOTH umpires should have a watch (in the event the field timer does not work.)
12. Refrain from talking about coaches, players, spectators or plays.
13. Schedule due dates and pay periods will be posted on the website and the board in the back of the Concession Stand.
 - Fields 1-4 Scheduling is completed online through your umpire login AND manual
 - Field 5 & 6 Schedule sheets are available in the back of the Concession stand and linked to the umpire page on the website (for tournaments only).
 - Schedule sheets should be returned to the Supervisor by date posted on sheet (for Field 6 and tournaments only).
14. As umpires on the field you are in charge of the field before, during and right after the game. You answer ONLY to a Supervisor, Board Member on Duty or Umpire Committee member. BUT REMEMBER: No one makes calls for you on the field. If any of the above are managers or coaches participating in your game, they are to be treated as such. Umpires (and the handling of their game) that show a tendency to be influenced by Board Members or Committee Members that are managing or coaching will not be tolerated.
15. **BRING YOUR OWN WATER JUG!!!** Supervisors will not be in charge of bringing you water. Water jug/bottle will be considered part of your uniform.

COMMITTEE: John Hernandez: hernandez1991@sbcglobal.net; Pat Murphy: pjmurphy80@yahoo.com ; Jason Neal nealjason@rsdmo.org ; Ted Repp:

FINDING A REPLACEMENT

All umpires will receive a phone list when they pick up their 1st schedule. In the event you've been scheduled for a game time that you will not be able to work, **You Must Find Your Own Replacement.**

1. Take out your phone list
2. Find someone the same level (or higher)

Lowest number (level) listed on phone list: 8

Highest number (level) listed on phone list: HS

Letters listed on phone list: R (Red, White or Green)
B (Blue)

Note: R is the lowest level and B is the highest for 8U – 14U

Example:

Name	BAA Ump	Address	City/Zip	Phone	DOB	Rank
Umpire 1	spring 06	street	city	123-1234	2/10/90	8R
Umpire 2	spring 04	street	city	321-4321	6/5/91	10B
Umpire 3	fall 05	street	city	231-2314	9/8/89	12R

If you are umpire 1 you may call anyone on the phone list to work for you.

If you are umpire 2 you may call anyone who is a # 10B, 11R, 11B, 12R, 12B, etc.

If you are umpire 3 you may call anyone who is a #12R, 12B, 13R, 13B, etc.

Do NOT call an umpire with a lower ranking than yourself.